

# Digital GURU Newsletter Vol.3\_en



Welcome to the third Newsletter of the Erasmus + Digital Guru Project! In the current newsletter Issue we share news about:

- The development of the Digital Guru Digital Classroom Labs
- The development of Digital GURU platform
- The Implementation of the LTTA in Spain

#### LABs that have been developed



DIGITAL GURU team has finished creating attractive LABs that can be used as a teaching tool by employers and HR managers. Each project partner was assigned the development of one or two LABs.

A total of 7 Digital Classroom LABs has been developed. Every LAB is planned to be implemented with a variety of digital tools and includes 3-5 activities/ tasks to be performed by the trainees. LABs were created based on the conducted research and created curriculum with the aim to support employees to learn through practice.



1 - 1. Technology and digitalization

The purpose of this LAB is to understand what technology is and how it has changed our daily lives, know more about digital competences, know the ways in which digitalization has influenced elementary jobs and the negative aspects of the integration of technology and digitalization into the world of work.



#### 2 - 2. Communication

The purpose of this LAB is to improved knowledge about communication process in order to be better communicator in the future. Have better understand the concept of netiquette and competence to understand how should a proper communication in the web be in order to rise knowledge about it in people around you. To get to know existent of different communicator types based on styles and information they are searching. Improved skills regarding online video call software.



3 - 3. File storage and organization

The purpose of this LAB is to know how to search information. Skills for setting rules in organizing folders and files, build a system of folders to organize files, manipulate files and folders, design a folder hierarchy. Competence to share knowledge on how to manage files in computer.



4 - 4. Searching for information on the Internet

The purpose of this LAB is to understand how to make a proper online research and use search engines.



5 - 5. Digital security

The purpose of this LAB is to improve knowledge on digital literacy and data security basics. Develop theoretical and practical knowledge on the variety of interfaces and the importance of automation. Improve skills on creative and critical thinking, calculated agency. Develop competences on problem solving in digital tools and using, exchanging and storing data in safe ways.



6 - 6. Softwares

The purpose of this LAB is to improve knowledge about the benefits of using digital tools at work, recognizing the main collaborative tools, understanding how to use 4 different digital tools. Improved skills about being able to use digital tools to collaborate with your team and to work efficiently in digital workplaces. Developing competence in digital literacy, problem solving, effective online communication, digital management.



7 - 7. Digital solutions in your workplace

The purpose of this LAB is to improve knowledge of the benefits of using digital tools at work, recognize the main collaborative tools. Improve skills of being able to use digital tools to collaborate with your team, work efficiently in digital workplaces, create online meetings and share them with your team. Grown competence on digital literacy, problem solving, effective online communication, digital management, digital teamwork.

## Digital Classroom Labs Piloting

A crucial phase for the validation and finalization of the LABs to be suggested for employers and HR managers to use in order to motivate and improve the skills of their workers in EOs was the piloting phase. All pilot testing activities have been implemented in Estonia, Spain, Greece and Ireland with the participation of a total of at least 12 employers and HR managers per country from a wide variety of sectors (from fishery and forestry to IT, constructions and food industry). The common ground was that all participants cooperate with EO workers on a regular basis.

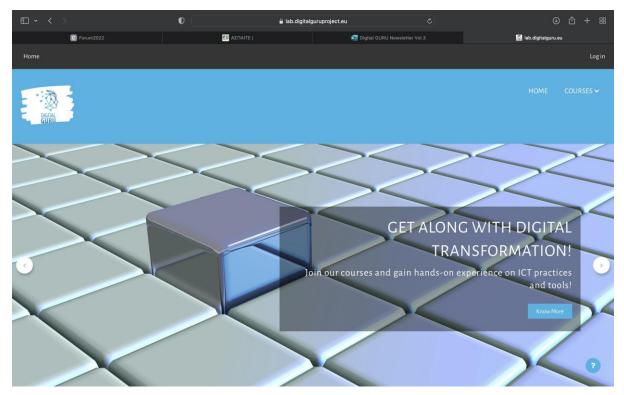
#### Findings from the Piloting activities



With regard to the findings from this activity, the overall LABs evaluation was positive.

- the content is clear and easy to understand,
  - the LABs are educational and useful,
    - they have innovative character,
- they are very adequate for the employees in EOs.
- suggest interactive tasks that also promote the development of cooperation skills as well as other soft skills
  - are adaptable to the specific digital needs of each company

# The Digital GURU Platform is up and running



In this platform you will be reminded why **motivation** is an important **tool** that you can use to **improve the productivity of your company**. In addition you will be introduced to **hands-on experience on ICT practices and tools**. The trainings suggested are explicitly crafted to be innovative learning paths for employers and HR managers in order for them to support their workers in Elementary Occupations (EO) to adopt digital tools in their everyday work.

The platform provides suggestions for you to look for new ways to attract your workers in elementary occupations into **wanting to learn**, especially in sectors where education is many times lower than the mean (the majority of EO workers are low-skilled), allowing them to measure the learning competences and skills.

Join the Digital GURU trainings <a href="https://lab.digitalguruproject.eu/">https://lab.digitalguruproject.eu/</a>

Study the motivation toolkit &

Try to implement the labs that fits the digital needs of your company!

All materials are now available in English and will soon be available in all partner languages

## The LTTA of the Digital Guru project in Spain



In May, all the DIGITAL GURU project team members met in Valladolid, Spain for the implementation of both the Transnational partnership meeting and the LTTA (learning, teaching, training activity). The meeting was hosted by partner Accion Laboral.

Employees of partner institutions came together for the TM and LTTA seminar. Both activities were hybrid as the partner from Ireland CCDS attended the meetings virtually.

The participants used the content created by DIGITAL GURU and shared their experiences related to the project topic. The workshop allowed the participants to think about the content of the digital classroom lab and the possible application of the toolkit for organizations. During the 4 days, the participants completed the training, using all the created materials and at the end an evaluation was carried out to test the effectiveness of the project-based learning.

The partners considered it important that the participants learn through LTTA, among others, the following points:

- The importance of digital skills in the EO sector
- Benefits of increasing personal and professional competence of employees
- How to improve the competitiveness of EO workers
- Positive impact in increasing employee motivation and engaging their potential
- Create a positive impact of management skills in the development and assistance of employees

In addition to the training, we also got to know the beautiful city of Valladolid where one of the oldest universities in Europe is located. In addition, this city is known to have been the last residence of Columbus. The period of our stay here also included the Day of Open Museums across Europe, and we visited two museums: the Museo Oriental (the best museum of oriental art in Spain) and the Iglesia Convventual de San Pablo church























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